

Village of Arrowsmith

Board Meeting Minutes

June 12, 2025

Present: Chad Walden, Ray Wilson, Nancy Black, Taryn Cross, Cheryl West, Brent Beyer, Megan Lopez

Absent:

Guests: None in attendance

The meeting was called to order at 7:06 P.M.

The pledge of allegiance was said by all present.

All board members present reviewed the May 2025 meeting minutes and voted to approve the minutes with no changes.

Ray Wilson made a motion to approve the minutes; Nancy Black seconded the motion.

Ayes: Ray Wilson, Taryn Cross, Nancy Black, Cheryl West

Nays: None

Public Comment

N/A

Finance

Brent Beyer provided the board with all account balances in the CIBM and Illinois Funds accounts for the month of May 2025. The board was provided with the May financial reports from the village accountant prior to the meeting for their review.

SAFPD Representative District Report

Ray Wilson provided the following information to the board members: The SAFPd had a total of 8 calls for the month of May 2025. Saybrook had 3 Fire and 4 EMS; Arrowsmith had no fire calls and 1 EMS call.

There will be a Hazmat Ops class (40 hours) on July 26/27 (1st session) and August 2/3 (2nd session). This training will focus pipeline hazards and resolution.

Property and Grounds

Tree trimming and removal quotes: Ray Wilson obtained a quote for the removal of two damaged/dead trees on village property and limb trimming over a private residence. Becker Tree Service has quoted the village an amount of \$2200 to do all of the previously mentioned work.

Taryn Cross made a motion to accept the Becker Tree Service quote for the work, Cheryl West seconded.

Ayes: Nancy Black, Cheryl West, Taryn Cross, Ray Wilson

Nays:

Community center roof repairs update: Taryn Cross will be getting an additional quote to recoat the roof so this will be tabled until next month.

Water/Garbage and Recycling

Chad Walden provided the monthly revenue report for May 2025 for water and garbage collections.

IEPA site audit results:

Phosphate tank needs an accidental spill or overflow containment unit. This will be mitigated as soon as possible at a cost of \$500 to \$600 for the village.

Cross connection control survey must be sent out to all village homeowners. We will work on getting this done as soon as possible. Every person in town must be sent a survey and a self-addressed stamped return envelope must be included at the village's cost to return the survey back to water department.

Recommendation to install water meters at each home. This is not a requirement as of right now; this is a recommendation but needs to be looked at and cost and project funding need to begin to be looked at. Metering at all customer service locations would provide for more accurate billing and provide a way for the village to determine water loss across the system.

Cyber security controls should be implemented: These concerns have been mitigated by keeping all treatment plant controls isolated without internet access.

A tank mixer was recommended for the tower storage tank to mix the fresh water coming into the tower with water already in the tower. Chad informed the board that this had been looked at when the tower was repainted and that the village engineer stated it would be very costly and likely would not provide much benefit in a standpipe design. The engineer explained that water in the tower naturally turns over due to temperature differences when water is pumped into the tower from the system. The tower receives fresh water two to three times per day which naturally creates a mixing of the water in the tank without the need for a mixer.

Chad has provided responses to the IEPA audit findings in a letter with the water departments comments and action plans for those findings.

Ordinance Processes and Enforcement

Demolition orders for uninhabitable structures:

210 N. Main St: The owner of the structures attorney has informed our attorney that they have a buyer for the property. The owners of the structure are currently cleaning out the building. They are going to

continue selling the property but not make any masonry repairs to the structure itself. The demolition order will be filed with the county by Monday, June 16, 2025.

205 E. Ulmer: The structure has been demolished with no issue and no cost to the village.

207 S. Walnut: The demolition began in June 2025 and then stopped abruptly. The property owner reached out to Chad and the village attorney to see if the board would be willing to stop the demo mandate and allow Duran Solutions to “flip” what was left of the structure into a home. After a lengthy discussion, the board decided to decline the option to allow Duran Solutions to rehabilitate the structure and that the demolition needed to be completed with removal of the entire structure. Chad will inform the village attorney of the board’s decision. The village attorney will respond to the property owners request.

Storage facility ordinance: Chad discussed with the board for the need to the village to implement a storage facility ordinance for the village which is lacking as of today. The board discussed the pros and cons of allowing storage facilities to be built in the Village of Arrowsmith. After a lengthy discussion, the village board voted to pass ordinance 16.03.188 mini warehouse/self-storage.

Taryn Cross made a motion, Brent Beyer seconded.

Ayes: Brent Beyer, Taryn Cross, Cheryl West, Nancy Black, Ray Wilson

Nays:

Streets/Alleys and Drainage:

Storm water drainage work: Chad made the board aware of a discussion that took place between himself and John Hendershot of the McLean County Health department regarding potential septic system failures within the village that could take place in the next 5 to 10 years. These potential failures would lead to the need for “single” tank systems due to yard sizes being too small to accommodate new EPA requirements for larger seepage fields. Chad showed the board members present drawings of the general make up of septic systems in the village. Chad stated that two homes within the village already have had to install these types of systems and require an outlet for discharge water from the system. The concern is that the village does not have adequate storm drainage lines in many areas to accommodate the needs for these types of systems. Chad stated that the village will need to look at installing storm drainage lines through the alleys in the future so that homes could tap into them when they need to install these new systems. As we continue to perform storm tile work throughout the village, we need to design and plan to begin installing these lines. There will be more discussion around this in the future. This was an awareness/education discussion for the board.

Chad made the board aware of the next sections of town (he showed photos to all board members present) that will need excavating and inlet and tile replacement to due to water retention after larger rain storms. This work will be completed later in the summer.

Community Relations/Website Information:

Community center rentals and information: No new rental dates as of today

Fun in the Park updates: July 12, 2025 from 10-2pm

Black Raven Carpentry and Renovation donated \$100 towards new Welcome to Arrowsmith signs.

Board Calendar Items:

Thursday, July 3rd board meeting is rescheduled to Wednesday, July 9th due to scheduling conflicts for Megan and Chad.

Adjournment:

The meeting was adjourned at 8:19 pm.